PRE-LICENSURE BSN HANDBOOK

Academic Year 2016-17

TABLE OF CONTENTS

GENERAL UNIVERSITY INFORMATION

GENERAL INFORMATION FOR PRE-LICENSURE BSN PROGRAM

SOUTHEASTERN UNIVERSITY
DEPARTMENT OF NURSING
COLLEGE OF NATURAL AND HEALTH SCIENCES
HANDBOOK

UNIVERSITY RESOURCES

Address: 1000 Longfellow Blvd., Lakeland, FL 33801
Telephone: (863) 667-5000
Fax: (863) 667-5200
SEU Website: http://www.seu.edu/
SEU Student Handbook: http://myseu.seu.edu
SEU Academic Catalog:
- SEU Website →Academics →Catalog

Kent Ingle, DMin
President of the College
(863) 667-5002
kingle@seu.edu

Deborah Hazelbaker, PhD
Dean, College of Natural and Health Sciences
(863) 667-5112
djhazelb@seu.edu

William Hackett, DMin
Provost
(863) 667-5004
wchacket@seu.edu

Kathy Kempa
Medical Librarian
(863) 667-5062
kfkempa@seu.edu

Andrew Permenter, DMin
Associate Provost
(863) 667-5993
ahpermenter@seu.edu

Linda Kelso
Registrar
(863) 667-5011
lmkelso@seu.edu

DEPARTMENT OF NURSING

Marcia Miller Posey, EdD, MSN, ARNP, FNP-BC
Department Chair/Director of Nursing
(863) 667-5252
maposey@seu.edu

Lucy Baccus Stella, DHSc, MN, MS, RN
Simulation Manager/Associate Professor
(863) 667-5262
lbstella@seu.edu

Kimberly Acevedo, MSN, ARNP, ANP-BC
Clinical Coordinator/Assistant Professor of Nursing
(863) 667-5317
klacevedo@seu.edu

Michelle Williams, PhD(c), MSN, RN
ATI Coordinator/Associate Professor of Nursing
(863) 667-5370
mlwilliams@seu.edu

Connie Fleming, MSN, ARNP-C
Assistant Professor of Nursing
(863) 667-5371
ckfleming@seu.edu

New Faculty 2016-17

Susan Tasker-Weaver, EdD, APRN, PMH-BC
Associate Professor of Nursing
Phone: TBA
Email: TBA

Teresa Ousley, MSN, RN
Assistant Professor of Nursing
Phone: TBA
Email: TBA

Jeanna Kerchner, BSN, RN
Clinical Faculty
Phone: TBA
jlkerchenr@seu.edu

Sandra Sheffield
Administrative Assistant
(863) 667-5264
sesheffield@seu.edu

DEPARTMENT OF NURSING
MISSION STATEMENT AND VISION

The mission statement of the Nursing Program, written in concert with the mission statement of Southeastern University, is as follows:

Equipping students to serve Christ and the world as competent professional nurses through Spirit-empowered ethical practice informed by critical thinking, life-long learning, and leadership.

The vision of the Nursing Program, also developed to reflect the vision of the University, is described below:

The Southeastern University Nursing Program will offer a professional education program that prepares students to provide excellent nursing care to individuals, families, and communities through the integration of faith, learning, and service.

Faculty will provide a Christ-centered, student–focused learning community that encourages students to grow in their role as professional nurses.

Students will gain an educational foundation that allows them to provide safe, evidence-based and culturally competent care for all patients, with special emphasis on the underserved. They will use clinical judgment to integrate evolving technology and research findings into caring interventions that improve patients' health and support the sick and dying, their families and communities.

Students will commit to life-long learning, rigorous scholarship, leadership and collaborative interprofessional practice as a means of serving their communities.

BACHELOR OF SCIENCE IN NURSING

Student Learning Outcomes (SLOs)

Upon graduation, students completing Southeastern's Nursing Program will be able to:

1. Use liberal studies concepts, effective oral and written communication and Christian values to inform nursing practice, education and scholarship.
2. Integrate basic organizational and system leadership skills to develop, implement, and evaluate safe and effective nursing care for individuals, groups, populations, and communities.
3. Apply the nursing process to provide safe and effective nursing care, consistent with current scientific evidence and appropriate clinical judgment to individuals, groups, populations, and communities.
4. Integrate clinical prevention, patient safety and principles of continuous quality improvement into nursing care of individuals, groups, populations, and communities.
5. Implement strategies to reduce barriers and facilitate successful transition of patients through various levels of care.
6. Demonstrate beginning competence in information management and the use of patient care technology to insure safe and effective nursing care for individuals, groups and communities.
7. Integrate therapeutic communication in formal and informal interaction with patients, families, groups, and colleagues as part of the delivery of nursing care.
8. Integrate the roles of provider of care; designer/manager/coordinator of care; and member of the profession into individual practice.
9. Demonstrate beginning competence in interprofessional communication and collaboration to improve patient outcomes.
10. Integrate ethical and legal principles, including health care regulation and professional nursing values and standards, into one's nursing practice.
11. Actively pursue life-long learning to enhance one's development as a professional nurse.
12. Contribute to the development, utilization, and/or evaluation of health care policy, considering the human and financial consequences of the policy.

These Student Learning Outcomes are consistent with the American Association of Colleges of Nursing (AACN) Essentials of Baccalaureate Education (2008) and directed the development of the course of study for both the RN to BSN Program and the Pre-licensure BSN Program.

ACADEMIC REGULATIONS

Class Attendance

Students are expected to attend all class sessions on time and may be absent only for unavoidable documented reasons. It is the student's responsibility to inform the professor of any anticipated absences and to make up any missed work. A student may be withdrawn from a class at the discretion of the professor. Reasons for withdrawal may include, but are not limited to, lack of attendance or inappropriate classroom behavior.

Please refer to the SEU Student Handbook for detailed policies and procedures regarding withdrawal from a class, academic performance requirements, incompletes, and academic grievance procedures.

Academic Integrity

Academic integrity is assumed and expected of all students taking courses at Southeastern University. Plagiarism – the use of someone else's words or ideas without giving that person credit – is dishonest and has serious consequences. The consequences of plagiarism are discussed in the SEU Student Handbook.

Evaluation Methods

Nursing Department Grading Scale

A   =   94-100
A- =   90-93
B+ =   87-89
B   =   84-86
B- =   80-83
C+ =   77-79
C   =   74-76
C- =   70-73
D+ =   67-69
D   =   64-66
D- =   60-63
F   =   0-59

A grade of 80% or higher is required to pass all undergraduate (BSN) nursing courses.

GENERAL UNIVERSITY INFORMATION

Academic Advising

Faculty members and the Registrar are available to discuss curricular matters, class schedules, graduation requirements, etc. as the need arises. Each nursing student will be assigned a Nursing faculty member as an academic advisor upon admission.

Academic Portfolio

The teaching-learning philosophy of the Nursing Department emphasizes self-directed learning, self-evaluation and reflective practice. Toward this end, all students are required to maintain an academic portfolio. The portfolio is a collection of selected required assignments completed throughout the Nursing Program. An individual student may choose to include material from non-nursing courses, but this is not required. One clean, ungraded copy of required assignments should be saved in the portfolio. Each student will be asked to perform a review and self-assessment of learning upon completion of the Nursing Program. Additionally, faculty members may periodically request the student to submit the portfolio in entirety for use in program outcome assessment or for outside review by accreditors.

The portfolio will be kept in electronic format. The student is responsible for maintaining his or her portfolio and may be asked to provide it for use in program outcome evaluation. Students may choose to have a hard copy of their portfolio. This is also a useful tool for the student to use in a job interview to demonstrate their accomplishments.

Computer Literacy & Access

Technical requirements for using MyFIRE:

Computer capable of using required software listed below.
1. Microsoft Office 2010 (Word, Excel, PowerPoint) or Microsoft Office 2008 for Mac (Word, Excel, PowerPoint). *
2. High speed internet connection (DSL, Cable or FIOS connection).
3. Latest version of Mozilla FireFox **
4. Latest version of Adobe Acrobat Reader **
5. Latest version of Adobe Flash Player **
6. Latest version of Java**
7. Latest version of QuickTime**
8. Latest version of Windows Media Player**
9. Current version of virus and spyware software

* Previous versions of Microsoft Office may be used with the installation of a compatibility pack, but such a configuration is *not recommended*.

** Southeastern University does not control and is not responsible for the contents of this linked site or any link contained within this linked site. The inclusion of this link(s) does not imply Southeastern University endorsement, either directly or indirectly, of the site, entity, product(s), or service(s).

Experiential Learning

Some of the nursing courses have experiential learning integrated into the course. For didactic courses that have experiential learning, two experiential learning hours will be equivalent to one classroom hour. For courses that incorporate undergraduate clinical experiences, the student will engage in three hours of clinical experience for every one credit hour.

Students with Disabilities

Southeastern University is committed to the provision of reasonable accommodations for all students with learning and/or physical disabilities, as defined in Section 504 of the Rehabilitation Act of 1973 and with the American with Disabilities Act (ADA) of 1990. This legislation guarantees educational rights for the physically and learning disabled.

Students with medical diagnoses which qualify them for accommodations must contact ADA Services at 863-667-5283 or email ADAservices@seu.edu. Once medical documentation is provided and a confidential consultation is completed, the student will then be responsible to provide the Director of Academic & Auxiliary Services with a list of his or her current professors and their emails.

Contact with the Office of Academic & Auxiliary Services is mandatory for each new semester. For more information, visit the SEU Students with Disabilities page on our website.

Professional Liability Insurance

A blanket student liability insurance policy will cover **all** nursing students. The policy is designed to protect SEU in the event of an adverse event. Additionally, nursing students are encouraged to carry their own professional liability insurance. This policy is for the student's protection if an adverse event occurs.

The student will be billed a fee of approximately $15.00 - $20.00 (price subject to change) annually while enrolled in a nursing program.

This policy ONLY covers the student when acting as an agent of the University regardless of the clinical site. If the student is conducting an assignment in their own workplace, they will be covered as long as they are not performing any functions of their regular role with pay.

Student Standards of Conduct

Students in the health professions are held to standards of conduct that both differ and exceed those usually expected of college students. Nursing students are required to demonstrate clinical competency in the care of patients, adhere to the standards in the Florida Nurse Practice Act, and to follow the tenets of the American Nurses Association *Code of Ethics for Nurses*. Civility is expected at all times when the student interacts with peers, faculty, patients, visitors and staff.

Grievance procedure is as follows: Student must follow the policy for filing grievance according to the Academic Catalog.

Failure to follow the guidelines listed under the Professional Standards of Conduct may result in disciplinary action that could result in a verbal warning, probation, suspension or expulsion from the Nursing Program at Southeastern University. If the disciplinary action results in dismissal from a clinical experience, it will count as an absence.

Program Completion Requirements

Students enrolled in any Nursing Program are required to complete the program within seven (7) years of admission.

Steelman Library

Library resources can be accessed at Steelman Library or through Inter Library Loan. Library resources include journals, books, videos and CD-ROMs. Search databases are available through the Steelman Library website. Several of the databases contain full text articles. Students must obtain a password in order to access these databases. Passwords may be obtained from the Steelman Library.

Transportation to Experiential Learning and Other Community Sites

Students will be participating in an array of community activities throughout the curriculum. Transportation to these activities is the responsibility of the student. Some agencies will offer students access to rides from the agency personnel who are working with the students, for example, to home visits. This is a policy decision of the agency. Students are not required to ride with agency personnel nor are agency personnel required to provide transportation. Regardless of whether a student drives his/her own vehicle or rides with someone else, the driver of the vehicle and his/her insurance would be responsible for coverage of liability expenses. The University does not cover travel liability for home visits or visits to community sites. Students are expected to follow all traffic and parking rules.

<u>Writing Policy</u>

Most, if not all courses in the Department of Nursing—College of Natural and Health Sciences will have a substantial writing requirement in accordance with our goal of writing competency. The American Psychological Association (APA) Manual for writing is the style guide used by the Department of Nursing and is required for preparation of all formal written papers. Students are expected to purchase and use a current edition of the APA Manual. Additionally, a copy is available in Steelman Library.

Papers are expected to reflect basic grammatical correctness and appropriate organization. Professors may ask that work with multiple grammatical or organizational errors be rewritten and resubmitted. Moreover, a professor may deem the re-written assignment to be late and grade accordingly.

STUDENT LIFE EXPECTATIONS

Southeastern University strives for excellence inside and outside of the classroom. All students are expected to follow all University regulations; to follow all local, state, and federal laws; to be honest in all situations, academic and nonacademic; to respect the rights and property of others; to live in a manner that brings excellence to the student and to Southeastern University; to take advantage of every opportunity to expand one's mind and to contribute positively to the University's environment.

Student Involvement in the Nursing Department

Nursing students are encouraged to participate in the functions of the Nursing Department. One student from each program (Pre-licensure BSN, RN to BSN) will be nominated by nursing faculty members annually to serve as representatives to provide input into curriculum decisions for both of the undergraduate programs. Please contact the Nursing Department for the names of the representatives or to nominate someone. Curriculum meeting minutes will be posted regularly on the *Nursing Communication Group* forum.

Drug-Free Campus

The University makes every effort to provide and maintain a drug-free campus. Pursuant to the Drug-Free Schools and Communities Act Amendments of 1989, it is unlawful to manufacture, distribute, dispense, possess, use, or sell illicit drugs and alcohol in all buildings, property, facilities, service areas, and satellite centers of the university. All students are required to comply with this policy as a condition of their continued enrollment. The possession, use, or distribution of alcohol, narcotics, or other intoxicants is prohibited for on and off-campus students.

Southeastern does not permit students to provide alcohol to minors and/or possess or consume alcohol while under the legal age. Use of tobacco products such as cigarettes, cigars, snuff, smokeless tobacco, chew, hemp, hookah, etc. on or off campus is not permitted.

Transfer of Credit

Transfer credits will be considered according to SEU policies and reviewed on an individual basis. For further information, please refer to the SEU academic catalog at Transfer of Credit from Other Institutions.

GENERAL INFORMATION
PRE-LICENSURE BSN PROGRAM

The Pre-licensure BSN program is designed for students who hold no professional nursing degree or license and who want to become a professional nurse.

The number of students admitted to the professional phase of coursework is limited by the Florida State Board of Nursing.

Once admitted to the professional phase of coursework, Pre-licensure BSN students must follow a specified sequence of courses. Refer to the SEU *Academic Catalog* for complete information about Nursing Program admission and progress requirements.

Academic Advising

Students are required to meet with the assigned academic advisor each semester.

Experiential Learning

Students will be registered for companion simulation lab and clinical sections for designated courses. The simulation lab and clinical schedule will be assigned and students are expected to arrive promptly and prepared.

The student is expected to behave professionally and with integrity at all times and to follow all safety rules. Any student who is unprepared or disruptive may be asked to leave and will suffer the consequences of missed time.

Grades and Attendance

Students must maintain a grade of 80% or higher in all nursing courses to progress.

Students who miss a clinical day or Nursing Simulation Lab day will be required to make up the day per policy. Only one clinical day may be missed per course. See Professional Standards of Conduct.

Community Service

Community Service Hours (**College Requirement**): 60 hours with 30 of those hours related to Healthcare. Credit will be given for hours earned in high school if appropriate documentation is received.

Student Involvement in the Nursing Department

One student organization is recognized by the SEU Student Body Leadership Council (SBLC). The SEU chapter of the Florida Nursing Student Organization (FNSA) is open to all non-licensed students who are interested in becoming a registered nurse. This includes "pre-nursing" students who are seeking a nursing major but not yet accepted into the professional phase of the program. Executive Officers of FNSA must be currently enrolled in the professional phase of the BSN program. FNSA by-laws are posted on the *Nursing Communication Group* forum. Students must join a professional organization for their final year of the nursing program to promote professional knowledge and leadership.

PROFESSIONAL STANDARDS OF CONDUCT

Professional Dress Code during Clinicals

Students are required to present to their clinical assignment, whether in a hospitals or clinic, in professional attire. They will be traveling throughout the area and are the frontline example of Southeastern University Nursing Department and it is very important that they present a positive reflection.

Pre-licensure nursing students are required to wear a designated nursing student uniform. The designated SEU nursing student uniform and lab coat must be ordered from school store. Students are responsible for the cost of personal uniforms and other required personal supplies and equipment as part of their student expenses.

Uniforms must be clean, ironed, and worn so that the elastic/drawstring of the pants is at the waist. The pants should not be dragging the ground. The top should cover the hips, and no midriff should be seen. Uniform shoes must be closed toed and heal, black or white and made of leather. Shoes and laces must be clean. No canvas shoes or clogs are permitted. White or black socks must be worn.

Student **must** have a visible SEU identification badge on at all times during clinicals. If the clinical facility requires students to obtain one of their badges, it must be present and visible at all times on the uniform or lab coat.

Hair must be restrained away from the face and up off the shoulder. No hair covering or hair ornamentation, larger than a quarter, will be allowed without prior approval from the professor. Hair must be of natural color. Mustaches, sideburns and/or beards must be trimmed. Please note that some facilities require clean shaven (no facial hair). If that should be the case policy must be followed. Male students may not have hair that does not extend below the earlobe. No "man buns" will be allowed.

Jewelry worn in the clinical area is limited to a watch with a second hand, wedding ring, and small post of one pair of earrings in ears. Wrist bracelets and neck chains are not permitted. No visible piercings, including tongue rings.

Perfumes or heavy make-up is not permitted.

Nails must be kept short and filed with clear or neutral nail polish. No artificial nails or extensions may be worn.

Tattoos must be covered at all times. A black, white or red undergarment, such as a t-shirt, may be required to cover body art that extend down the arms.

If a student is not dressed appropriately for the clinical setting, they may be sent home at the clinical instructor's discretion and that will count as an absence.

When entering a clinical site where the student will not have direct patient contact, business attire and the designated lab coat with student name tag must be worn. Shoes must be neat and clean. No open toed

shoes or heels higher than one inch.

For community settings, the student will wear the designated community shirt, name tag, socks and approved shoes (as noted above). Students who do not come in designated uniform are subject to being sent home. In that event, it will count as a missed clinical day.

If a healthcare agency determines that student conduct is not in accordance with acceptable standards of performance, they have the right to request that the student be withdrawn from the agency. It will be determined by the agency, Clinical Coordinator and Director/Chair of the Department of Nursing if the student is allowed to return.

SIMULATION LAB

This is considered to be part of the clinical experience so you are required to dress as if you are attending a clinical site. Please see information above for detailed explanation of uniform requirements.

Attendance

Students are expected to attend all clinical days. Only one clinical day can be missed per course for extenuating circumstances. However, it must be made up. One clinical make-up day is allotted for those circumstances.

If a student misses more than one clinical day, he/she will be dropped from the course. Should this occur, the student will be required to request re-entry when the course is offered the next time. Upon re-entry into the program, an individual plan of clinical remediation will be developed to help the student prepare for patient care. (Extenuating circumstances will be considered on an individual basis).

If a student is going to be absent, he/she must notify the clinical site to which he/she is assigned and the clinical instructor at least two hours in advance. Leaving a message on the instructor's home or campus phone does not substitute for calling the facility where you are assigned for clinical. In other words, the student must notify both the clinical site and the clinical instructor.

The student is responsible to contact the Clinical Coordinator the first day that the student returns to campus after a clinical absence. They will then be assigned to a mandatory clinical make-up day. Failure to do so will result in a failure for the course.

If a student becomes aware of the need for a clinical absence prior to the actual day of the clinical, they will contact the Clinical Instructor and Clinical Coordinator to complete arrangements for the make-up clinical.

If a student is delayed, he/she must call the clinical site where he/she is assigned and the clinical instructor at least 1 hour in advance. Failure to do so may result in the student being asked to leave the clinical site and it will count as an absence.

Students must arrive on time for clinicals. Tardiness of more than 10 minutes may be grounds for being sent home and the day will be counted as an absence. If the student arrives after the conclusion of the pre-conference session, the Clinical Instructor will determine if the student will be sent home and receive an absence for the day or be permitted to stay due to the circumstances for the tardiness.

Additionally, the Nursing Simulation Lab is part of the clinical experience. Therefore, if the student

misses a Simulation Lab Day, he/she must schedule make-up time with the Nursing Simulation Lab Manager.

<div style="border:2px solid black; text-align:center;">

PRE-LICENSURE BSN
CURRICULUM REQUIREMENTS

</div>

The Pre-licensure BSN curriculum prepares students for professional nursing practice as a Registered Nurse (R.N.).

Pre-licensure nursing students complete all educational competencies and clinical proficiencies under the supervision of qualified nursing professors and are prepared to successfully pass the National Council Licensure Examination (NCLEX-RN).

Graduates must meet all legal requirements for licensure established by the State Board of Nursing in order to be eligible to take the NCLEX-RN for licensure as a Registered Nurse.

A dosage calculation exam is administered in Foundations of Nursing. The student must score 100% on the dosage calculation exam in order to progress in the program. The student will have three opportunities to pass the exam. Following a second failed attempt, the student may request remediation and a third and final opportunity to achieve a 100% score on the exam will be granted. The final attempt must be completed not more than 7 days after the second effort. **A student who fails to achieve the required 100% score on the dosage calculation exam will be withdrawn from the nursing program and may apply for re-entry the following academic year**. The student may petition the Director/Chair of the Department of Nursing to re-enter the program in a later semester. If the petition is denied, then the student may petition to the Dean of the College of Natural and Health Sciences.

After the first semester of the Nursing Program, five (5) medication questions will be included on each course exam throughout the program to ensure continued competency in the safe administration of medications. Students must correctly answer 4 out of the 5 questions on each exam. If they do not meet that standard, they will be required to set up an appointment with the Nursing Simulation Manager for remediation and must successfully pass a medication exam with 100%. Failure to do so after three attempts will result in the student being withdrawn from the program. The student may petition the Director/Chair of the Department of Nursing to re-enter the program in a later semester. If the petition is denied, then the student may petition to the Dean of the College of Natural and Health Sciences.

Most courses in the Pre-licensure Nursing Program include a standardized final examination designed to prepare the student for success on the National Council Licensure Exam for Registered Nurse (NCLEX-RN). To aid in this goal, standardized Content Mastery Modules are integral to various courses. *Fees for these modules are assessed as part of the course registration and will appear on the student's SEU account.*

Non-Proctored Online Practice Assessment

Prior to sitting for the end of course exams, students are required to complete the non-proctored ATI Practice exams. A minimum achieved score of 90% on the designated non-proctored exam is required. Non-proctored exams may be taken as many times as needed to achieve the 90% minimum grade for

proctored exam entrance. *Students who do not meet this requirement will not be allowed to sit for designated course exam.*

Proctored Mastery Exam

The ATI proctored exam must be taken as scheduled prior to the final course exam. Students must achieve a score on an ATI RN Content Mastery Assessment exam that equates to a **Proficiency Level 2 or higher.** *One test attempt is allowed.*

> Students who achieve:
> - Level Three will earn 10 points added to their Final Exam grade
> - Level Two will earn 5 points added to their Final Exam grade

Remediation through ATI program must be completed for all areas scored below Level Two with documentation of completing. This documentation must be submitted to the course instructor prior to the beginning of the next term.

PRE-LICENSURE BSN
GRADING REQUIREMENTS

<u>Didactic Portion</u>

<u>Students are required to earn an overall grade of 80% or higher in all courses on exams.</u> If the student earns a grade of 80% or better on the exams, the remainder of the didactic assignments will be averaged into the overall didactic grade. If the student does not earn at least an overall grade of 80% on the exams, they will <u>automatically fail the course</u>. (This includes regular and final exams).

<u>Clinical Portion</u>

The student **<u>must</u>** earn a passing grade (pass/fail) in the clinical portion of the course (clinical portion will include simulation lab and clinical practice). On a scale of 1 to 3, a passing grade translates as an overall average of 2 on the clinical evaluation tool. Additionally, they **<u>must</u>** earn an 80% or better on any assignments attached to the clinical portion of the course. Up to 25% of each clinical course will be denoted to simulation experiences.

The student **<u>must</u>** earn at least a B- (80% or better) on each of the three components of the course (didactic, nursing simulation lab and clinical practice) to pass the course. If a student fails any one component of the course, they will fail the entire course.

<u>In other words, if a student passes the clinical portion of the course, but falls below an 80% on the didactic portion, it will result in a failure for the entire course. Accordingly, if a student passes the didactic portion of the course with an 80% or better and fails the clinical or simulation lab portion, they will fail the course. As a further clarification, if the student falls below 80% on their overall exam average, they will fail the course, regardless of the grades they receive in any other portion of the course!</u>

In addition, **each student must successfully pass a standardized exit examination to be eligible for graduation**. The student will have three opportunities to take and pass the exam. If the student does not pass after the third attempt, he or she may apply for directed study hours with a BSN faculty member, chosen by the Department Chair of Nursing, College of Natural and Health Sciences for remediation. The faculty member and student will establish a learning contract setting the goals, outcomes and timeline for the directed study. Upon successful completion of the directed study, the student may re-take the exit exam. Again, three attempts are allowed. **If the student fails to pass the exit exam after the re-take opportunity, then he or she will be ineligible to graduate with a Bachelor of Science in Nursing from SEU. Note: That subsequent exams will incur an additional charge to the student.**

PRE-LICENSURE BSN
APPLICATION AND ADMISSION REQUIRMENTS

Prospective students complete two years of prerequisites and general education courses, **then apply** for the professional phase of the nursing program the semester before **they hope** to begin the nursing courses. Students will be admitted twice a year, in the Fall and Spring semesters. See SEU website for dates.

Evaluation Methods

Pre-licensure BSN students must maintain a grade of 80% or higher in all nursing courses to progress in the program.

The Nursing Department faculty will validate the admission requirements of the Pre-licensure BSN program listed below. However**, the components of the admission** criteria include:

- GPA of 3.5 or better (Admission is competitive and dependent upon the number of student slots available. GPA scores of successful applicants may be higher than the 3.5 minimum, depending upon the distribution of applicant scores).
- Minimum TEAS score of 75. This is required prior to admission to the Nursing Program. The test includes:
    - Reading Comprehension
    - Grammar
    - Vocabulary and General Knowledge
    - Basic Math
    - Science Knowledge
- Prerequisites for the BSN degree, which must be completed **prior to admission** include:
    - English - 6 hours
    - Introduction to Psychology - 3 hours
    - Human Anatomy & Physiology I & II with Labs - 8 hours
    - College Algebra - 3 hours
    - Introduction to Probability and Statistics – 3 hours
    - Introduction to Sociology - 3 hours
    - Developmental Psychology - 3 hours
    - Fundamentals of Speech - 3 hours
    - Chemistry - 3 hours [No lab required]
    - Microbiology with Lab - 4 hours
    - Medical Terminology – 3 hours
    - Professional Ethics – 3 hours

Admission/Registration Dates

Registration in any course in the Pre-licensure BSN program is restricted to those students who have been formally accepted into the Nursing major.

All BSN students, following acceptance to the professional phase of the Nursing program (Nursing core) will be required to complete the following:

Certifiedbackground.com is the company that provides all of the pre-entry screening and tracking for the Nursing programs.

By signing into their website and paying one fee, they will complete a criminal background check and urine drug screen. In addition, they will maintain tracking of the required immunizations, yearly flu shots, PPD tests, and BLS card.

<u>Note</u>

If a Nursing faculty member suspects that a student may be under the influence of illegal substances, a drug screen will be required.

Pre-Licensure Nursing 4-year Plan

Freshman Year

Fall   SCH   Grade   Notes

		SCH	Grade	Notes
THEO 1503	**Christ, Culture, and the University**	**3**		
ENGL 1133	English Comp I	3		
BIOL 3703	Medical Terminology	3		
MATH 1213	College Algebra	3		
BIOL 2085	Human Anatomy & Physiology I	3		
BIOL 208L	Human Anatomy & Physiology I Lab	1		

Total Credits   16

Spring   SCH   Grade   Notes

		SCH	Grade	Notes
THEO 1313	**Survey of Christian Theology**	**3**		
SSCI 2133	Intro to Sociology	3		
ENGL 1233	English Comp II	3		
PSYC 1133	Intro to Psychology	3		
BIOL 2185	Human Anatomy & Physiology II	3		
BIOL 218L	Human Anatomy & Physiology II Lab	1		

Total Credits   16

Classes in **BOLD** are required by SEU for the Religion Core
plus PHIL 2003 meets the Nursing Requirement for Ethics course

Community Service Hours (**College Requirement**): 60 hours with 30 of those hours related to Healthcare.

Pre-Licensure Nursing Suggested 4-year Plan
Sophomore Year

Fall		SCH	Grade	Notes
BIOT 1133	**Old Testament Survey**	**3**		
BUSI 1903	Personal Financial Stewardship	3		*Business Elective*
CHEM 1213	Intro to Chemistry	3		
PSYC 2333	Developmental Psychology	3		
MATH 2023	Intro to Probability & Statistics	3		
	Fine Arts Elective (choose 1)	**3**		ENGL 2133 Intro. To Literature ENGL 2513 British Literature I ENGL 2523 British Literature II ENGL 3633 American Literature ENGL 3933 African American Literature ENGL 4343 Native American Lit. & Culture ENGL 4533 Contemporary Lit.

Total Credits   18

Spring		SCH	Grade	Notes
BINT 1233	**New Testament Survey**	**3**		
	History Elective (*choose 1*)	3		HIST 1013 Western Civilization I HIST 1023 Western Civilization II HIST 2013 American History I HIST 2023 American History II
BIOL 2403	Microbiology	3		
BIOL 240L	Microbiology Lab	1		
COMM 1433	Speech	3		
PHIL 2003	**Principles of Ethics**	**3**		

Total Credits   16

Pre-Licensure Nursing Suggested 4-year Plan

Junior Year

Fall

		SCH	Grade	Notes
NURS 3003	Health Assessment	3		
NURS 300L	Health Assessment Clinical	1		
NURS 3104	Foundations of Nursing	4		
NURS 310L	Foundations of Nursing Clinical	2		
NURS 3102	Professional Nursing Skills	2		
NURS 3223	Essentials of Pathophysiology	3		

Total Credits   15

Spring

		SCH	Grade	Notes
NURS 3124	Applied Pharmacology	4		
NURS 3133	Psychiatric Nursing	3		
NURS 313L	Psychiatric Nursing Clinical	2		
NURS 3144	Medical-Surgical Nursing I (Chronic Care)	4		
NURS 314L	Medical-Surgical Nursing I Clinical	3		

Total Credits   16

Pre-Licensure Nursing Suggested 4-year Plan

Senior Year

Fall

		SCH	Grade	Notes
NURS 4212	Care of the Childbearing Family	2		
NURS 421L	Care of the Childbearing Family Clinical	1		
NURS 4204	Medical-Surgical Nursing II (Acute Care)	4		
NURS 420L	Medical-Surgical Nursing II Clinical	3		
NURS 4322	Pediatric Nursing	2		
NURS 432L	Pediatric Nursing Clinical	1		
NURS 2202	**Faith Integration in Nursing**	**2**		
NURS 4332	Quality and Safety *(online)*	2		

Total Credits   17

Spring

		SCH	Grade	Notes
NURS 4302	Synthesis of Nursing Concepts (Hybrid 2nd 8 weeks)	2		
NURS 430L	Synthesis of Nursing Concepts Clinical	3		
NURS 4314	Community Nursing and Care of the Aggregate	4		
NURS 431L	Community Nursing and Care of the Aggregate Clinical	2		
NURS 4222	Leadership & Management	2		
NURS 422L	Leadership & Management Clinical (Hybrid 1st 8 weeks)	1		
NURS 3153	Research & Evidence Based Practice (*online*)	3		

Total Credits   17

Total Credits: 131

Congratulations!

Nursing Department Handbook Receipt
Southeastern University
1000 Longfellow Blvd.
Lakeland, FL 33801
Fax: (863) 667-5200

My signature below denotes that I understand that the Nursing Student Handbook is a living, breathing document and can be viewed on the Nursing Forum as the most recent and updated version.

Student signature: _____

Advisor signature: _____

You must sign and return this **Receipt** to the Nursing Department either by fax or email.